

Enterprise System Catalog:

AUGUST 23, 2021

VENDOR AND PRODUCT: **Microsoft, Microsoft Office Suite**

SYSTEM PURPOSE: Word processing, spreadsheet creation, presentation creation, data storage

CATEGORIES/TYPES OF DATA: Grant invoicing, grant tracking, presentations, correspondence, spreadsheets

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Intuit, Quickbooks & Quickbooks Point of Sale**

SYSTEM PURPOSE: Manage District funds, track sales at nursery

CATEGORIES/TYPES OF DATA: Vendor contact information, accounting transactions, sales detail

DEPT./PRIMARY CUSTODIAN: Not applicable

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

